

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Academic Activity Plan		
DATE & TIME	04.09.2020 at 11 A.M	DEPARTMENT	All Departments
PREPARED BY	Asst.Prof. M.S.Rajan	NO. OF PAGES	VENUE
		06	

1.Meeting Objectives

Constitution of IQAC
 Constitution of PALS
 Constitution of NPTEL
 Constitution of SSTP
 PALS Virtual Labs

2.Members Present

Janab Shaik Athaullah – Trustee Administrator
 Prof. Dr. M. Afzal Ali Baig – IQAC Chairman
 Prof. Dr. N.R. Shanker – IQAC Director
 Prof. Dr. Mohd.F.Shabir – IQAC Coordinator

Department Members

Prof. Dr. S. Sathish – Head/Mechanical Engineering, Prof. K. Khaja Mohideen –Head /CSE, Asst. Prof. M.S.Rajan – Head/EEE, Asst. Prof. M.F. Nazeer Ahamed – Head/Civil Engineering, Assoc. Prof. K. Balasubramanian i/C Head / Mechanical Engineering, Asst. Prof. A. Ashma / Chemistry, Asst. Prof. S. Rajesh Kanna – i/C Head/EEE, Asst. Prof. A. Mohammed Mydeen / ECE, Asst. Prof. B. Nadheer Ahmed/ ECE, Asst.Prof. P. Muni Raja Chandra / Mechanical Engineering, Asst. Prof. M. Ahsan Shariff i/C Head/CSE

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Coordinator welcomed all the members present for the meeting.
Constitution of IQAC	❖ The following Faculty Members are appointed as incharge each as mentioned apart their names w.e.f. 04.09.2020.

	<p>Senior Faculty Members - IQAC</p> <ol style="list-style-type: none"> 1. Assoc. Prof. Dr. S. Sathish – Head / Mechanical Engineering 2. Assoc. Prof. Dr. A.S. Salma Banu – Head / ECE 3. Assoc. Prof. Dr. M. Amanullah – Head / IT 4. Asst. Prof. K. Khaja Mohideen – Head / CSE 5. Asst. Prof. M.S. Rajan – Head / EEE 6. Asst. Prof. M.F. Nazeer Ahamed – Head / Civil Engineering <p>Members – IQAC</p> <ol style="list-style-type: none"> 1. Assoc. Prof. K. Balasubramanian / Mechanical Engineering 2. Asst. Prof. A. Mohamed Mydeen / ECE 3. Asst. Prof. B. Nadheer Ahmed / ECE 4. Asst. Prof. S. Rajesh Kanna / EEE 5. Asst. Prof. Safia Naveed / CSE 6. Asst. Prof. P. Ganesh / IT 7. Asst. Prof. A. Ashma / Chemistry
<p>Constitution of PALS</p>	<p>❖ The following Faculty Members are appointed as incharge each as mentioned apart their names w.e.f. 04.09.2020.</p> <p>Executive Core Member</p> <ol style="list-style-type: none"> 1. Asst. Prof. P. Muni Raja Chandra / Mechanical Engineering 2. Asst. Prof. S. Ramkumar / Mechanical Engineering <p>innoWAH Coordinator</p> <p>Asst. Prof. S. Ramkumar / Mechanical Engineering</p> <p>Placement / Industrial Visit Coordinator</p> <p>Asst. Prof. M. Kader Sahib Maraickar / ECE</p> <p>Department Coordinator</p>

	<ol style="list-style-type: none"> 1. Asst. Prof. M. Sathish /ECE 2. Asst. Prof. K. Rameez Raja / EEE 3. Asst. Prof. S. Abdur Rahman / Mechanical Engineering 4. Asst. Prof. K. Jaya Ganesh / Civil Engineering 5. Asst. Prof. N. Aarthi / CSE 6. Asst. Prof. V. Mohamed Keeran / IT
<p>Constitution of NPTEL</p>	<p>❖ The following Faculty Members are appointed as incharge each as mentioned apart their names w.e.f. 04.09.2020.</p> <p>NPTEL Coordinator</p> <p>Assoc. Prof. K. Balasubramanian / Mechanical Engineering</p> <p>Department Coordinator</p> <ol style="list-style-type: none"> 1. Assoc. Prof. K. Balasubramanian / Mechanical Engineering 2. Asst. Prof. V. Kalpana / Civil Engineering 3. Asst. Prof. S.F. Syed Vasiyullah / EEE 4. Asst. Prof. Bhuvaneswari Raja / ECE 5. Asst. Prof. R. Gayathri / CSE 6. Asst. Prof. V. Mohamed Keeran / IT <p>❖ All Faculty Members must enroll one NPTEL Course per Semester and it is Mandatory</p>
<p>Constitution of SSTP</p>	<p>❖ The following Faculty Members are appointed as incharge each as mentioned apart their names w.e.f. 04.09.2020.</p> <p>SSTP Coordinator</p> <p>Asst. Prof. A. Mohamed Mydeen / ECE</p> <p>Department Coordinator</p> <ol style="list-style-type: none"> 1. Asst. Prof. Ayaz Ahmed / Mechanical Engineering

	<ol style="list-style-type: none"> 2. Asst. Prof. Sheik Mohamed / Mechanical Engineering 3. Asst. Prof. V. Shyam Kannan / Mechanical Engineering 4. Asst. Prof. S. Santhosh Prabu / Civil Engineering 5. Asst. Prof. V. Kalpana / Civil Engineering 6. Asst. Prof. J. Mohammed Iliyas / EEE 7. Asst. Prof. M. Deepa / EEE 8. Asst. Prof. B. Nadheer Ahmed / ECE 9. Asst. Prof. M. Kader Sahib Maraickar / ECE 10. Asst. Prof. Noorul Julaiha / CSE 11. Asst. Prof. R. Gayathri / CSE 12. Asst. Prof. P.P. Devi / CSE 13. Asst. Prof. N. Aarthy / CSE 14. Asst. Prof. K. Shagul Hammed / CSE 15. Asst. Prof. V. Mohamed Keeran / IT 16. Asst. Prof. B. Angeline Pushpa / IT 												
<p>PALS Virtual Labs</p>	<p>All Heads of the Department are responsible for PALS Virtual Labs</p> <p>Asst. Prof. Safia Naveed / CSE and Asst. Prof. N. Aarthy / CSE are appointed as PALS Virtual Labs Nodal officer</p>												
<p>NAAC Criterion Incharge</p>	<p>The following Faculty Members are appointed as i/C Criterion each as mentioned apart their names w.e.f. 04.09.2020.</p> <table border="1" data-bbox="493 1659 1540 2004"> <thead> <tr> <th>Criterion</th> <th>Name of the Faculty Member</th> <th>Designation & Department</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Asst.Prof. K. KHAJA MOHIDEEN</td> <td>Head / CSE</td> </tr> <tr> <td>02</td> <td>Asst.Prof. Dr. M. AMANULLAH</td> <td>Head / IT</td> </tr> <tr> <td>03</td> <td>Asst.Prof. M.F. NAZEER AHAMED</td> <td>Head / Civil Engineering</td> </tr> </tbody> </table>	Criterion	Name of the Faculty Member	Designation & Department	01	Asst.Prof. K. KHAJA MOHIDEEN	Head / CSE	02	Asst.Prof. Dr. M. AMANULLAH	Head / IT	03	Asst.Prof. M.F. NAZEER AHAMED	Head / Civil Engineering
Criterion	Name of the Faculty Member	Designation & Department											
01	Asst.Prof. K. KHAJA MOHIDEEN	Head / CSE											
02	Asst.Prof. Dr. M. AMANULLAH	Head / IT											
03	Asst.Prof. M.F. NAZEER AHAMED	Head / Civil Engineering											

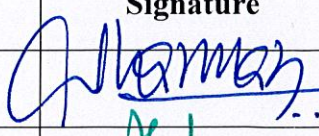
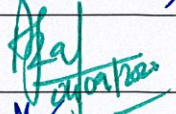
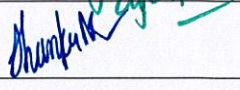
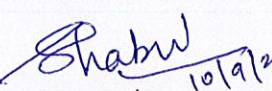
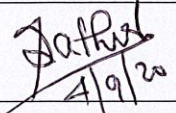
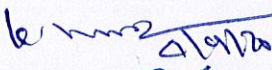

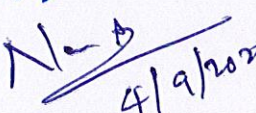

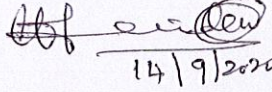
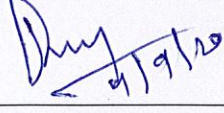
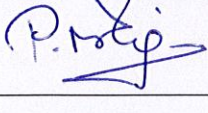
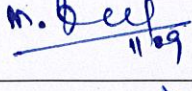
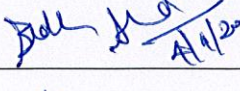
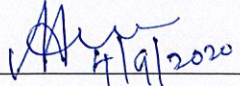
	04	Assoc. Prof. Dr. S. SATHISH	Head / Mechanical Engineering	
	05	Asst.Prof. A. MOHAMMED MYDEEN	Asst.Prof/ECE	
	06	Asst.Prof. M.S.RAJAN	Head / EEE	
	07	Assoc.Prof. Dr. K. SURESH KUMAR	Assoc. Prof / S & H	
	Audit Members		Assoc. Prof. Dr. A.S. SALMA BANU	Head / ECE
			Assoc. Prof. K. Balasubramanian	Assoc. Prof. / Mechanical Engineering
Conclusion	The meeting ended with thanks.			

Shabu
10/9/20
Coordinator – IQAC

Shankar M
Director – IQAC

Abal
10/9/20
Chairman – IQAC

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Category	Signature
Janab Shaik Athaullah	Trustee Administrator	Management	
Prof. Dr. M. Afzal Ali Baig	Principal	Chairman	
Prof. Dr. N.R.Shanker	Professor – ECE	Director	
Prof. Dr. Mohd.F.Shabir	Professor – Mechanical Engineering	Coordinator	
Prof. Dr. S. Sathish	Professor – Mechanical Engineering	Senior Faculty Member	
Prof. K. Khaja Mohideen	Head - CSE	Senior Faculty Member	
Asst. Prof. M.S.Rajan	Head – EEE	Senior Faculty Member	
Asst. Prof. M.F. Nazeer Ahamed	Head – Civil Engineering	Senior Faculty Member	
Prof. K. Balasubramanian	Assoc. Professor – Mechanical Engineering	Member	
Asst. Prof. A. Mohammed Mydeen	Asst. Prof – ECE	Member	
Asst. Prof. S. Rajesh Kanna	i/C Head – EEE	Member	
Asst.Prof. P. Muni Raja Chandra	Asst. Professor – Mechanical Engineering	Member	
Asst. Prof. M. Ahsan Shariff	i/C Head – CSE	Member	
Asst. Prof. B. Nadheer	Asst. Prof – ECE	Member	
Ms. A. Ashma	Asst. Prof – Chemistry	Member	

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MINUTES OF MEETING

AGENDA	Academic Activity Plan		
DATE & TIME	07.09.2020 at 3.30 P.M	DEPARTMENT	All Departments
PREPARED BY	Asst.Prof. M.S.Rajan	NO. OF PAGES	VENUE
		04	
1.Meeting Objectives			
National Board of Accreditation Preparatory work Publication of Research Papers Virtual International Conference Academic Activity Plan			
2.Members Present			
Janab Shaik Athaullah – Trustee Administrator Prof. Dr. M. Afzal Ali Baig – IQAC Chairman Prof. Dr. N.R. Shanker – IQAC Director Prof. Dr. Mohd.F.Shabir – IQAC Coordinator			
Department Members			
Prof. Dr. S. Sathish – Head/Mechanical Engineering, Prof. K. Khaja Mohideen –Head /CSE, Prof. Dr. M. Amanullah – Head/IT, Asst. Prof. M.S.Rajan – Head/EEE, Asst. Prof. M.F. Nazeer Ahamed – Head/Civil Engineering, Assoc. Prof. K. Balasubramanian i/C Head / Mechanical Engineering, Asst. Prof. A. Ashma / Chemistry, Asst. Prof. A. Duraibabu i/C Head / ECE , Asst. Prof. B. Nadheer Ahmed/ ECE			
3.Agenda and Notes, Decision, Discussion and Issues			
Topics	Discussion		
Introduction	Coordinator welcomed all the members present for the meeting.		
National Board of Accreditation Preparatory work	<ul style="list-style-type: none"> ❖ National Board of Accreditation Document discussion is scheduled on 11/09/2020 in IQAC Chamber ❖ Virtual Meeting with Dr. Vikram Singh, Dean, JC Bose University of 		

	<p>Science and Technology, Faridabad, Haryana is Scheduled on 25/09/2020 to discuss preparation for NBA</p> <ul style="list-style-type: none"> ❖ All Heads of the Department must present their NBA Document through Power Point Presentation on 03/10/2020 in IQAC meeting ❖ IQAC members decided to apply NBA for Department of Mechanical Engineering and Computer Science Engineering for the academic year 2021-2022
Publication of Research Papers	<ul style="list-style-type: none"> ❖ 52 Journal papers which was already collected from the Department to be published in SCI/Scopus or UGC Journals. ❖ The Journal paper submitted acknowledgment copy to be produced in IQAC meeting on 18/09/2020 by all Heads of the Department
Virtual International Conference	<ul style="list-style-type: none"> ❖ The Virtual International Conference is scheduled on 04/11/2020. / Sathish 5/10/20 ❖ Prof. Dr.S. Sathish, Head/Mechanical Engineering - Overall In charge <p>Department Coordinator</p> <p>Asst.Prof. S. Ramkumar / Mechanical Engineering</p> <p>Asst.Prof. S. Santhosh Prabu / Civil Engineering</p> <p>Asst.Prof. S.F. Syed Vasiyullah / EEE</p> <p>Asst.Prof. M. Sathish/ ECE</p> <p>Asst.Prof. Safia Naveed / CSE</p> <p>Asst.Prof. P. Ganesh /IT</p> <ul style="list-style-type: none"> ❖ Prof. Dr.S. Sathish, Head/Mechanical Engineering assured to complete the Virtual International Conference Brochure by 14/09/2020
Academic Activity Plan	<ul style="list-style-type: none"> ❖ All Departments should organize One Faculty Development Programme per month ❖ Asst.Prof. A. Ashma will be the Incharge for vetting of Subject Content for

	<p>the first year Physics, Chemistry and Mathematics</p> <ul style="list-style-type: none"> ❖ The Virtual Hall in third floor of Computer Science Department can be utilized for Virtual Class Recording ❖ IQAC meeting will be held every Friday by 10 a.m to 1 p.m ❖ IQAC Director Prof. Dr. N.R. Shanker recommends Letter of Appreciation for Prof. Dr. Mohd. F. Shabir for excellence in Pre Induction Bridge Course ✕ ❖ Vice Principal recommends Letter of Appreciation for Asst. Prof. N.S. Nancy Jabarani for excellence in Pre Induction Bridge Course ✕
Conclusion	The meeting ended with thanks.

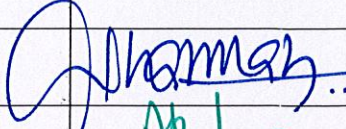
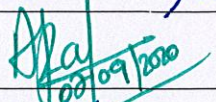
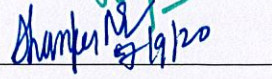
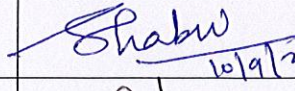
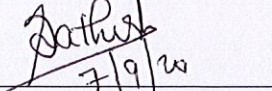
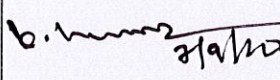


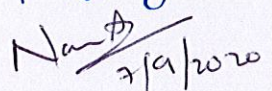
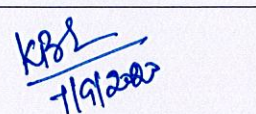
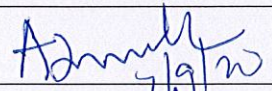
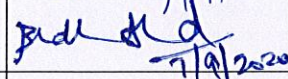
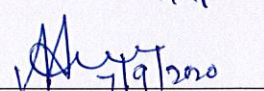
Shabir
10/9/20
Coordinator – IQAC

Shanker NR
07/9/20
Director – IQAC

Apal
10/9/20
Chairman – IQAC

Edited By : M.S. RAJAN

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Category	Signature
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Prof. Dr. M. Afzal Ali Baig	Principal	Chairman	
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Prof. Dr. Mohd.F.Shabir	Professor – Mechanical Engineering	Coordinator	
Prof. Dr. S. Sathish	Professor – Mechanical Engineering	Senior Faculty Member	
Prof. K. Khaja Mohideen	Head - CSE	Senior Faculty Member	
Prof. Dr. M. Amanullah	Head – IT	Senior Faculty Member	
Asst. Prof. M.S.Rajan	Head – EEE	Senior Faculty Member	
Asst. Prof. M.F. Nazeer Ahamed	Head – Civil Engineering	Senior Faculty Member	
Prof. K. Balasubramanian	Assoc. Professor – Mechanical Engineering	Member	
Er. A. Duraibabu	i/C Head – ECE	Member	
Asst. Prof. B. Nadheer	Asst. Prof – ECE	Member	
Ms. A. Ashma	Asst. Prof – Chemistry	Member	

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AVADI - IAF, CHENNAI – 600055


MINUTES OF MEETING

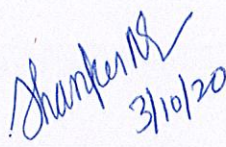
AGENDA	Academic Activity Plan		
DATE & TIME	03.10.2020 at 11.40 A.M	DEPARTMENT	All Departments
PREPARED BY	Asst.Prof. M.S.Rajan	NO. OF PAGES	VENUE
		04	
1.Meeting Objectives			
NAAC AQAR Documents Process - Discussion			
2.Members Present			
Prof. Dr. M. Afzal Ali Baig – Chairman IQAC			
Prof. Dr. N.R. Shanker – Director IQAC			
Prof. Dr. Mohd.F.Shabir – Coordinator IQAC			
Department Members			
Prof. Dr. S. Sathish – Head/Mechanical Engineering, Prof. K. Khaja Mohideen – Head/CSE, Prof. Dr. M. Amanullah – Head/IT, Prof. Dr. A.S. Salma Banu – Head /ECE, Prof. M.S.Rajan – Head/EEE, Prof. M. F. Nazeer Ahamed – Head/Civil Engineering, Prof. K. Balasubramanian i/C Head / Mechanical Engineering, Asst. Prof. A. Duraibabu i/C Head / ECE, Prof. A. Mohammed Mydeen / ECE, Prof. Dr. K. Suresh Kumar / Physics, Prof. A. Ashma / Chemistry			
3.Agenda and Notes, Decision, Discussion and Issues			
Topics	Discussion		
Introduction	Coordinator welcomed all the members present for the meeting.		
NAAC AQAR Documents Process - Discussion	<ul style="list-style-type: none"> ❖ Criterion I - Prof. K. Khaja Mohideen Head/CSE informed 66% of NAAC AQAR Documentation work completed and assured 100% work will be completed on 07/10/2020 (Wednesday). ❖ Prof. Dr.N.R.Shanker, Director/IQAC suggested to involve Physical Directors and Lab Instructors for NAAC AQAR work ❖ Criterion II - Prof. Dr. M. Amanullah Head/IT informed 83% of NAAC AQAR Documentation work completed and assured 100% work will be completed on 06/10/2020 (Tuesday). 		

- ❖ Prof. Dr.N.R.Shanker, Director/IQAC suggested to Organize One Day Faculty Development Programme for a day on CO – PO Mapping by Prof. Dr. Vikram Singh, Dean, JC Bose University of Science and Technology, Faridabad, Haryana. A Formal letter need to be sent to Dr. Vikram Singh for guidance and support.
- ❖ Criterion III - Prof. M. F. Nazeer Ahamed, Head/Civil Engineering informed 75% of NAAC AQAR Documentation work completed and assured 100% work will be completed on 08/10/2020 by 5.00 P.M
- ❖ Criterion IV - Prof. Dr. S. Sathish Head/Mechanical Engineering informed 95% of NAAC AQAR Documentation work completed and assured 100% work will be completed on 07/10/2020 (Wednesday).
- ❖ Criterion V - Prof. A. Mohammed Mydeen / ECE informed 55% of NAAC AQAR Documentation work completed and assured 100% work will be completed on 08/10/2020 by 5.00 P.M
- ❖ Criterion VI - Prof. A. Duraibabu / ECE informed 80% of NAAC AQAR Documentation work completed and assured 100% work will be completed on 08/10/2020 by 5.00 P.M
- ❖ Criterion VII - Prof. Dr. K. Suresh Kumar / Physics informed 80% of NAAC AQAR Documentation work completed and assured 100% work will be completed on 07/10/2020 (Wednesday).
- ❖ Prof. Dr. S. Sathish, Director R & D submitted the Journal Paper Publication Status of all Departments

Department	Faculty Members Count	Published	Accepted	Submitted	Not Submitted
Mechanical Engineering	16	06	02	10	01
Civil Engineering	09	03	Nil	05	03
EEE	11	02	03	05	02
ECE	09	Nil	02	05	02
CSE	17	08	03	03	04
IT	0806	02	Nil	02	02
Total	70	21	10	30	14

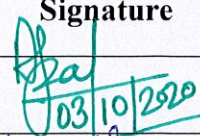
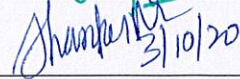
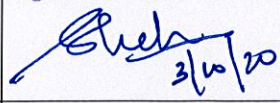


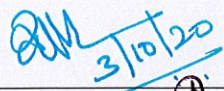
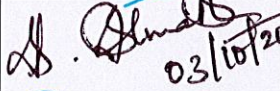
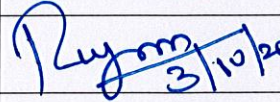
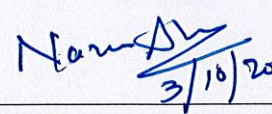
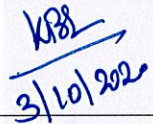

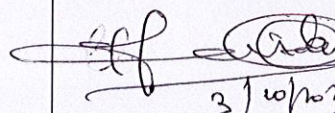
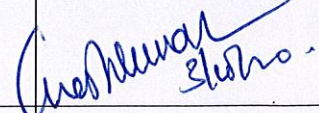

	<ul style="list-style-type: none"> ❖ Prof. Dr. S. Sathish, Director R & D assured to complete the Brochure Design and Development work on 05/10/2020 of the Online International Conference to be Organized from 14th November 2020 to 15th November 2020 ❖ Prof. Dr.N.R.Shanker, Director/IQAC informed to get the approval from Trustee Administrator for applying to National Board of Accreditation of all the Departments for the academic year 2021 – 2022 ❖ All the NAAC Criterion Heads must complete the Internal Audit of NAAC – AQAR on 08/10/2020 and must submit for IQAC Audit on 10/10/2020
Conclusion	The meeting ended with thanks.


Coordinator – IQAC


Director – IQAC


Chairman – IQAC

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Category	Signature
Prof. Dr. M. Afzal Ali Baig	Principal	Chairman	 03/10/2020
Prof. Dr. N.R.Shanker	Professor – CSE	Director	 3/10/20
Prof. Dr. Mohd.F.Shabir	Professor – Mechanical Engineering	Coordinator	 3/10/20
Prof. Dr. S. Sathish	Professor – Mechanical Engineering	Senior Faculty Member	 3/10/20
Prof. K. Khaja Mohideen	Head - CSE	Senior Faculty Member	 3/10/20
Prof. Dr. M. Amanullah	Head – IT	Senior Faculty Member	 3/10/20
Prof. Dr. A.S. Salma Banu	Head – ECE	Senior Faculty Member	 03/10/20
Prof. M.S.Rajan	Head – EEE	Senior Faculty Member	 3/10/20
Prof. M. F. Nazeer Ahamed	Head – Civil Engineering	Senior Faculty Member	 3/10/20
Prof. K. Balasubramanian	i/C Head - Mechanical Engineering	Member	 3/10/2020
Prof. A. Duraibabu	i/C Head - ECE	Member	 3/10/20
Prof. A. Mohammed Mydeen	Asst. Prof. / ECE	Member	 3/10/20
Prof. Dr. K. Suresh Kumar	Assoc. Prof. / Physics	Member	 3/10/20
Prof. A. Ashma	Asst. Prof. / Chemistry	Member	 3/10/2020

Edited By :- M.S. RAJAN

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Academic Activity Plan		
DATE & TIME	10.10.2020 at 12.30 P.M	DEPARTMENT	Ali Departments
PREPARED BY	Asst.Prof. M.S.Rajan	NO. OF PAGES	VENUE
		03	

1.Meeting Objectives

NAAC AQAR Documents Process - Discussion

2.Members Present

Prof. Dr. M. Afzal Ali Baig – Chairman IQAC
 Prof. Dr. N.R. Shanker – Director IQAC
 Prof. Dr. Mohd.F.Shabir – Coordinator IQAC


Department Members

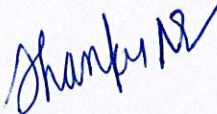
Assoc. Prof. Dr. S. Sathish – Head/Mechanical Engineering, Asst. Prof. K. Khaja Mohideen – Head/CSE, Assoc. Prof. Dr. M. Amanullah – Head/IT, Assoc. Prof. Dr. A.S. Salma Banu – Head /ECE, Asst. Prof. M.S.Rajan – Head/EEE, Asst. Prof. M. F. Nazeer Ahamed – Head/Civil Engineering, Assoc. Prof. K. Balasubramanian i/C Head / Mechanical Engineering, Asst. Prof. A. Mohamed Mydeen / ECE, Assoc. Prof. Dr. K. Suresh Kumar / Physics, Asst. Prof. A. Ashma / Chemistry, Asst. Prof. Shaik Khadar Hussain / CSE

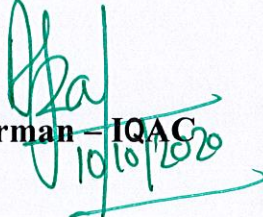
3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Coordinator welcomed all the members present for the meeting.
NAAC AQAR Documents Process - Discussion	<ul style="list-style-type: none"> ❖ Prof. Dr.N.R.Shanker informed Faculty Members to create Orcid ID, Publon ID and Scopus ID for Journal Citations. ❖ Prof. Dr. S. Sathish assured to create Google Form for Research Data (Orcid ID, Publon ID and Scopus ID) ❖ Prof. Dr. S. Sathish informed Faculty Members with Ph.D and Pursuing Ph.D must publish their Journals in Science Citation Indexed (SCI) Journals

	<ul style="list-style-type: none"> ❖ Prof. Dr.N.R.Shanker informed Prof. Dr. S. Sathish to Organize meeting with all Departments regarding augmentation of Journal Publications ❖ Prof. Dr.N.R.Shanker informed all Heads of the Department to file a Patent Abstract in Form 1 and Form 2, Department wise ❖ Prof. Dr.N.R.Shanker informed Prof. Dr. K. Suresh Kumar and Prof. A. Ashma to start the NBA Documentation work for First Year Academics and must show their file on 16/10/2020 and also informed the Heads of the Department to start their NBA Documentation work from 14/10/2020 ❖ Prof. Dr.N.R.Shanker informed NAAC AQAR Auditors to complete their Criterion wise Audit on 14/10/2020 and must submit NAAC AQAR Documents to Trustee Administrator on 15/10/2020 ❖ Prof. Dr. S. Sathish completed the Brochure Design work of the Online International Conference to be organized from 14th November 2020 to 15th November 2020. Prof. Dr.N.R.Shanker informed to link the Brochure with Scopus indexed Journal ❖ Prof. Dr.N.R.Shanker and Prof. Dr. Mohd. F. Shabir informed during the IQAC Meeting about their visit to Sri Sivasubramaniya Nadar College of Engineering (SSNCE) to formalise the MOU about Collaborative Research & Development in the faculty's of EEE, ECE and Computer Science and Engineering, also to explore the possibilities about the opting for Marghadharshan Scheme of AICTE with their Institution under the Instructions of Trustee Administrator for improving the R & D and Publications of Paper ❖ Principal verified the Placement Training (CTS & TCS) Attendance particulars of all the Departments for the period from 05/10/2020 to 09/10/2020 and also informed the Department Placement Coordinators to kindly follow up the same for the forthcoming weeks
Conclusion	The meeting ended with thanks.


Coordinator – IQAC


Director – IQAC


Chairman – IQAC
10/10/2020

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

NAME OF THE MEMBER	DESIGNATION	APPOINTMENT	SIGNATURE
Dr. M. Afzal Ali Baig	Professor & Principal	Chairman	 10/10/2020
Dr. N.R.Shanker	Professor / CSE	Director	
Dr. Mohd.F.Shabir	Professor / Mechanical Engineering	Coordinator	 14/10/20
Dr. S. Sathish	Assoc. Prof. & Head / Mechanical Engineering	Senior Member	 10/10/20
Er. K. Khaja Mohideen	Asst. Prof. & Head / CSE	Senior Member	 10/10/20
Dr. M. Amanullah	Assoc. Prof. & Head / IT	Senior Member	 10/10/20
Dr. A.S. Salma Banu	Assoc. Prof. & Head / ECE	Senior Member	 10/10/20
Er. M.S.Rajan	Asst. Prof. & Head / EEE	Senior Member	 10/10/20
Er. M. F. Nazeer Ahamed	Asst. Prof. & Head / Civil Engineering	Senior Member	 10/10/2020
Er. K. Balasubramanian	Assoc. Prof. & i/C Head / Mechanical Engineering	Member	 10/10/2020
Er. A. Mohamed Mydeen	Asst. Prof. / ECE	Member	 10/10/20
Dr. K. Suresh Kumar	Assoc. Prof. / Physics	Member	 10/10/20
Ms. A. Ashma	Asst. Prof. / Chemistry	Member	 10/10/2020
Er. Shaik Khadar Hussain	Asst. Prof. / CSE	Member	 10/10/2020